

# PAYMENT, CANCEL & MODIFY

# 支払・取消・変更方法

I. お支払・変更について

ステップ1:カード情報入力

船社のホームページから事前予約画面クルーズプランナーヘログインします。

ログイン方法はこちら ◆URL:

https://content.mikicruise.jp/public/pdfs/5bf5d115eea91f024f806157/download

ツアー内容と金額を再確認し、問題なければ次画面でカード情報をご入力ください。

一旦カートに入れておき、後日まとめてお支払いも可能です。

寄港地観光ツアーの他、レストランやインターネットなど、他のサービスのご予約もまとめてお支払 いただけます。

- ① Name As it appears (カード名義人のフルネーム)
- ② Card Type (カードタイプ)
   利用可能なカード (VISA ・MASTERCARD ・AMEX ・DISCOVER ・DINERS ※JCB はご利用いただけません)
- ③ Card Number (カード番号) ハイフンなしで番号を続けて入力
- ④ CWV Code (セキュリティーコード、裏の3ケタのコード)
- ⑤ Month. Year (有効期限 月、年の順)
  - 入力後、"CONTINUE CHECKOUT" をクリック。

※ご予約時に「オンボードクレジット」がついているご予約はクルーズプランナーを開けると金額が 表示されます。この金額を支払い額に充当することも可能です。

20191115



PAYMENT INFORMATION	ests to pay with multip	ole credit cards.	AMOUNT DUE \$376.00 USD	
WANT TO PAY	BY GUE	ST	Amalfi Coast & Pompeli By Lan QUANITTY: 2 TOTAL \$376.00 U SD	
ITEM		SUBTOTAL	AMOUNT DUE \$376.00 USD	
Amalfi Coast & Pompeii by Land and Sea		\$376.00 USD		
\$76.00 USD AVAILABLE	SUBTOTAL:	\$376.00 USD		オンボードクレジットを 場合は金額を入力
lease enter your credit card information NAME AS IT APPEARS ON CREDIT CARD	TOTAL:	\$376.00 USD	APPLY NOW	
CREDIT CARD TYPE Select :				
CARD NUMBER	• CVV CODE			
MONTH YEAR				

ステップ2: 住所・連絡先入力

住所の入力(※ 請求書が郵送されるわけではないので、形だけのものです。)

- ① FIRST NAME (名前)
- ② LAST NAME (姓) 例) TARO MIKI
- ③ BILLING ADDRESS 1 (住所-番地から入力)
   例) 1-18-16 HAMAMATUCHO MINATO-KU (ハイフンも入力可能)
- ④ CITY OR TOWN (区市町村名)例) TOKYO
- ⑤ LOCATION (国名)

例)JAPAN

- ⑥ STATE OR PROVINCE (州名)
   日本の住所の場合は Not Applicable= 該当なしを選択
- ⑦ ZIP POSTAL CODE (郵便番号)例) 105-0013 (ハイフンも入力可能)

JIEP Z		YOU HAVE 1 ITEM LEFT IN YOUR CART
<b>BILLING ADDRESS</b>		
lease enter your billing address and sterisk (*) are required.	d contact information. All fields marked with	an \$376.00 USD
		Amalfi Coast & Pompeli By Land
FIRST NAME (FORENAME)	* LAST NAME (SURNAME)	QUANTITY: 2 TOTAL \$376.00 USD
		AMOUNT DUE
BILLING ADDRESS 1		\$376.00 USD
BILLING ADDRESS 2		
CITY OR TOWN		
Select	:	
STATE OR PROVINCE	<ul> <li>ZIP OR POSTAL CODE</li> </ul>	

連絡先の入力

① DAYTIME PHONE NUMBER

※電話がかかってくることはありませんが入力必須です。日本の国番号 81 を追加して市外局番最初の 0 を外して入力してください。ハイフンは外してください。

例)81354048825(03-5404-8825の場合)

- 2 FIRST NAME
- ③ LAST NAME
  - 例) HANAKO MIKI

③ E-MAIL ADDRESS (重要!! 予約確認書が送信されますので誤りのないようご入力ください。)
 例) -----@gmail.com

④ □ I have read and agree to the "Terms and Conditions". (規約と条件を読み、了承しました。)

左のチェックボックスにチェック(必須)。 入力後、"CONTINUE CHECKOUT"をクリック。

	1
ase enter Daytime Phone Number	
IRST NAME (FORENAME)	* LAST NAME (SURNAME)
r first and last name email should be addre	essed to.
-MAIL ADDRESS:	
onfirmation email will be sent once your or	der is processed
I have read and earee to the: "Tarr	me and Conditional

ステップ3:購入内容の最終確認

金額と内容を再確認してください。

"SUBMIT PAYMENT" クリックにて最終確認になります。



\*ご予約(決済前)を変更する場合

"BACK TO CART"をクリックすると前の画面に戻ります。

お支払いが完了しているツアーは一度取消をしてからまた新たに予約したいツアーをご予約ください。



ステップ4: ご予約完了画面

クレジットカードからお支払が完了しています(カートの数字が0になっています)。

ご予約内容は、"ORDER HISTORY" / "MY CALENDAR" で再確認いただけます。

Penang Round Is	URSIONS / 1 land Tour	TOTAL PAID	\$44.00 U Shown Reflects You Discount
Penang Round Is	URSIONS / 1	TOTAL PAID	\$44.00 U
HORE EXC	URSIONS / 1		
ou will also receive a	confirmation email with details of your order.		
ank you. Your order	details are below.		
ORDER C	ONFIRMATION		
			Continue Shop
RoyalCaribbean	● EXIT CRUISE PLANNER ▼	Q RECENTLY VIEWED (1) ▼ ④ ORDER HI	STORY 📜 CART

申込み完了後、登録したメールに予約確認メールが届きます。

### ~以下サンプルメール~

(件名) Cruise Planner Confirmation (ご予約確認書) (From) DONOTREPLY@royalcaribbean.com

Dear Taro,

Below you will find a brief description of the item(s) you 've just reserved. For a full summary, please go to <a href="http://www.royalcaribbean.com/cruiseplanner">http://www.royalcaribbean.com/cruiseplanner</a>. Once logged in, your Order History will display all your reservation(s).

Reservation Number:	xxxx335
Cruise:	7 Night Western Mediterrenean Cruise
Ship Name:	Symphony Of The Seas
Date of Departure:	06-Sep-2018
Departing From:	Civitavecchia(Rome), Italy

Below you will find a brief description of the items you have reserved.

DAY 2 07-Sep-2018 SNAPLES, ITALY Amalfi Coast& Pompeli by Land and Sea 08:00 AM

Total Cost: 376.00 USD

Guaranteed Language: English

GUEST NAME	PAYMENT	FORM OF PAYMENT
Taro Miki	188. 00 USD	******4004
Hanako Miki	188.00 USD	******4004

Shore Excursion activities and times are subject to change. Royal Caribbean reserves the right to verify eligibility upon arrival to the activity. Final meeting time and place will be indicated on the excursion ticket(s) which will be delivered to your stateroom on the evening we set sail.

You can change or cancel reservations made using our Cruise Planner up until 15-Oct-2018 11:59 PM EDT. All monetary exchanges processed onboard are paid out in U.S. Dollars directly to your SeaPass onboard charge account unless otherwise specified.

Our "Countdown to Cruise" is packed with features to help you prepare for your vacation. You can complete your Online Check-In, make reservations in advance using our Cruise Planner, and we've even added a digital countdown to your embarkation date. Begin your Countdown to Cruise by visiting <u>Royal Caribbean Countdown to Cruise</u>

We look forward to welcoming you aboard soon!

Royal Caribbean International

Ⅱ ご予約の変更

#### 予約内容を確認

Cruise Planner にアクセスできるのは、出航の4日前までです。以降のキャンセルは乗船後船内でお 申し出ください。返金は船内会計になります。

申込み済で決済が完了している寄港地観光を変更する場合、右上の"ORDER HISTORY"の中に入り申込 みの予約内容を確認した後、"Modify(変更)"をクリックしてください。

HOME SHORE EXCURSIONS BEVER	AGE DINING 📅 🖁	TERNET SPA & More fitness	ENTERTAINMENT & ACTIVITIES	MY CALENDAR	
Home				Continue Shopping	
ORDER HISTORY	that have been purchased for your cru	See	all of your schedule reservations in you VIEW FULL CA	d purchases and ar calendar LENDAR	
SHORE EXCURSIONS / 1		DATE 18 Oc	t 2018 <b>TIME</b> 8::	31 AM-12:31 PM	
SHORE EXCURSIONS / 1 Singapore Sojourn		<b>DATE</b> 18 Oc	t2018 TIME 8::	31 AM-12:31 PM	
SHORE EXCURSIONS / 1 Singapore Sojourn VIEW ORDER DETAILS Modify Cancel		DATE 18 Oc	t 2018 TIME 8:	31 AM-12:31 PM \$0.00 USD	
SHORE EXCURSIONS / 1 Singapore Sojourn VIEW ORDER DETAILS Modify Cancel		DATE 18 Oc	t 2018 TIME 8: DUNT DUE	31 AM-12:31 PM \$0.00 USD Shown Reflects Your Discount	
SHORE EXCURSIONS / 1 Singapore Sojourn VIEW ORDER DETAILS Modify Cancel		DATE 18 Oc AMG	12018 TIME 8: DUNT DUE Price	\$0.00 USD Shown Reflects Your Discount	

<変更画面>

Modify ボタンから変更できるのは、以下 4 項目です。(観光の内容自体の変更はできません。再度予約 画面から購入手続きを行ってください。) Number of Guests (参加人数)

Day-Date (日付、複数設定がある場合)

Language (言語=英語を再度選択してください)

Time (時間、複数設定がある場合)

### **CHANGE RESERVATION** -

	Singapore Sojourn SinGapOre: / DURATION Multi-heritage Singapore i walk orientation tour full o landscapes.	E4 HOURS is camera-ready in this coach and f contrasting sights, districts and interference of the second secon	DATE 18 Oct 2018 TIME 8:31 AM PRICES \$59.00 USD Adult \$50.00 USD Child Additional Terms & Conditions apply.
. OF GUESTS - DATE & TIME	SELECT	GUESTS	PREFERENCES
OF GUESTS - DATE & TIME Select number of guests, day NUMBER OF GUESTS	SELECT r - date, and time & price. DAY - DATE	GUESTS	PREFERENCES

2. 変更の詳細を VIEW DETAILS から確認し、内容が正しければ COMPLETE ORDER をクリックしてください。

HOME SHORE EXCURSIONS	BEVERAGE DINING	& MORE FITNESS	ENTERTAINMENT MY & Activities calendar
lome	servation , Review Order Changes		
REVIEW ORDE	R CHANGES		
You have opted to modify the items	below. DON'T MODIFY ORDER		
Since the details of your order have	e changed, you may see a price chang	e from your original order.	
Singapore Sojourn		DATE Day 1	- 18 Oct 2018 TIME 8:31 AM
VIEW ORDER DETAILS			
GUEST NAME	RESERVATION #	FORM OF PAYMENT	AMOUNT
		VISA-4004	\$59.00 USD
		UNPAID	\$0.00 USD
		UNPAID	\$50.00 USD
		VISA-4004	\$59.00 USD
		SUE	STOTAL \$168.00 USD
		PREVIOUS	SLY PAID \$118.00 USD
		AMOU	UNT DUE \$50.00 USD
Modify Remove			
Modify Remove			
Modify Remove ORDER HISTORY 2 MY CALE	NDAR 👂	TOTAL PURC	HASE \$50.00 USD

3. 再度変更後の内容を確認してください。

			<u> </u>	1 & MORE	HINESS	& ACTIVITIES	CALENDAR
Home > Shop	oping Cart						Continue Shoppin
SHO	PPING CA	RT				AMOUNT D	UE
Please revie	ew your shopping cart a	nd complete the che	eckout process. If yo	u are not ready		\$50.00	USD
o checkout,	, we will hold your reser	vations for a limited	time.			CHECKOU	т
						— OR —	
						CONTINUE SHO	OPPING
SHORI	E EXCURSIO	NS / 1 Singapore Sojour SINGAPORE / 4 HOUR	rn RS			DATE 18 Oct 2018	
SHORI		NS / 1 Singapore Sojour SinkaAPorte / 4 HoUU Multi-heritage Sings orientation tour full d landscapes.	rn Rs apore is camera-ready of contrasting sights, (	y in this coach and w	ralk	DATE 18 Oct 2018 TIME 8:31 AM TOUR LANGUAGE	English
SHORI	E EXCURSIO	NS / 1 Singapore Solou singapore / 4 HOU Multi-heritage Sings orientation four full e landsc apes.	rn RS apore is camera-ready of contrasting sights, e	y in this coach and w districts and	ralk	DATE 18 Oct 2018 TIME 8:31 AM TOUR LANGUAGE	English

4. その後、再度支払情報を入れます。(ステップ1を参照してください。)

Ⅲ ご予約の取消

## 1. 予約内容を確認

Cruise Planner にアクセスできるのは、出航の4日前までです。以降のキャンセルは乗船後船内でお申し出ください。返金は船内会計になります。

申込み済で決済が完了している寄港地観光を変更する場合、右上の"ORDER HISTORY"の中に入り申込みの予約内容を確認した後、"Cancel (取消)"をクリックしてください。

HOME SHORE EXCL	URSIONS BEVERAGE		INTERNET & MORE	SPA & Fitness	ENTERTAINMENT & ACTIVITIES	MY CALENDAR
Home , Order History		_				Continue Shopping
	STORY	nave been purchased for you	r cruise	See	all of your scheduled reservations in you	purchases and calendar
vacation.		,,,,,			VIEW FULL CAL	ENDAR
SHORE EXCU	RSIONS / 1					
SHORE EXCU	RSIONS / 1			DATE 18 Oct	2018 <b>TIME</b> 8:3	1 AM-12:31 PM
SHORE EXCU Singapore Sojourn VIEW ORDER DETAILS Modify Cancel	RSIONS / 1			DATE 18 Oct	2018 TIME 8:3	\$0.00 USD

## <キャンセル画面>

再確認画面が表示されます。問題なければ"YES"を押してください。

HOME SHORE EXCURSIONS	BEVERAGE		INTERNET & MORE	SPA & EN Fitness a	ACTIVITIES	MY CALENDAR
						0
CANCEL ONDER	•					
Are You Sure You Want To Ca	ncel Penang Round Isl	land Tour? This will af	fect all guests und	ler this reservation		
					No	
Penang Round Island Tour				DATE 05 Jun 201	S TIME	4:15 PM-8:45 PM
Penang Round Island Tour				DATE 05 Jun 201	S TIME	4:15 PM-8:45 PM
VIEW ORDER DETAILS				DATE 05 Jun 201	s time	4:15 PM-8:45 PM
VIEW ORDER DETAILS	Circumnavigat	e this beautiful island f	or a peek into its w	DATE 05 Jun 201	S TIME	4:15 PM-3:45 PM
VIEW ORDER DETAILS	Circumnavigat	e this beautiful island f	ior a peek into its w	DATE 05 Jun 201	s TIME	4:15 PM-8:45 PM
VIEW ORDER DETAILS	Circumnavigat	e this beautiful island f	or a peek into its v	DATE 05 Jun 201	s TIME	4:15 PM-8:45 PM
VIEW ORDER DETAILS	Circumnavigat	e this beautiful island f	or a peek into its w	DATE 05 Jun 201	s TIME	4:15 PM-8:45 PM
VIEW ORDER DETAILS	Circumnavigat	e this beautiful island f	or a peek into its w	DATE 05 Jun 201	s TIME	4:15 PM-3:45 PM
Vew ORDER DETAILS	Circumnavigat	e this beautiful island f	or a peek into its v	DATE 05 Jun 201	s TIME	4:15 PM-3:45 PM
VIEW ORDER DETAILS	Circumnavigat	e this beautiful island f RESERVATIO CC57498	or a peek into its w	DATE 05 Jun 201	s TIME	4:15 PM-2:45 PM PRICE \$44.00 USD
Vetwo GROEP DETAILS	Circumewigat	e this beautiful island f RESERVATIO GC57498	or a peek into its w	DATE 05 Jun 201	s TIME	PRICE 544.00 USD 50 00 USD
VEW ORDER DETAILS      VEW ORDER DETAILS      UEW TANKE      UEWTAME      Vukke Nakasuji      Sende Charge	Cifcumnavigat	e this beautiful Island f RESERVATIO C657438	or a peek into its w	DATE 05 Jun 201	TAL	PRICE 544.00 USD 50.00 USD 544.00 USD

もう一度キャンセルの確認画面(REVIEW CANCELLATION)が表示されます。金額、カード情報を再確認してください。(カード番号は下4桁のみ表示)

	VISA **** **** 4004	\$118.00 USD
ORDER HISTORY O MY CALENDAR O	TOTAL REFUND	\$118.00 USD
Do Not Cancel	REFUND	\$118.00 USD
VIEW ORDER DETAILS		
ingapore Sojourn	DATE 18 Oct 2018 TIME	8:31 AM-12:31 PM
You want to cancel Singapore Sojourn. This will cancel for all associated guests.		
our refund will be credited to your original form of payment.		

3. "CONFIRM CHANGES" をクリックするとキャンセル完了です。

CONFIRM CANCELLATION		
The following orders have been cancelled:		
Your order has been cancelled. Your refund will be credited to your original form of payment.		
Singapore Sojourn	DATE 18 Oct 2018 TIME	8:31 AM-12:31 PM
VIEW ORDER DETAILS		
	REFUND	\$118.00 USD
ORDER HISTORY 👂 MY CALENDAR 🧕	TOTAL REFUND VISA **** **** 4004	<b>\$118.00 USD</b> \$118.00 USD

メールが届きます。 ~以下サンプルメール~

\_\_\_\_\_

(件名) Cruise Planner Cancellation Summary (キャンセルのご確認) (From) Royal Caribbean International - PLEASE DO NOT REPLY TO THIS EMAIL <royalcaribbeaninternational@royalcaribbean.com>

Dear Taro,

Your order has been cancelled. Please print this page for your records.

Reservation Number: xxxx335

Cruise:	4 Night Port Klang & Phuket Cruise
Ship Name:	Voyager Of The Seas
Date of Departure:	18-Oct-2018
Departing From:	Singapore

Below you will find a brief description of the items you have cancelled.

DAY 1 18-Oct-2018 Singapore

Singapore Sojourn 08:31 AM

Total Cost: 118.00 USD

Guaranteed Language: English

GUEST NAME	PAYMENT	FORM OF PAYMENT
Taro Miki	59.00 USD	******4004
Hanako Miki	59.00 USD	******4004

Shore Excursion activities and times are subject to change. Royal Caribbean reserves the right to verify eligibility upon arrival to the activity. Final meeting time and place will be indicated on the excursion ticket(s) which will be delivered to your stateroom on the evening we set sail.

All monies will be credited or reimbursed based on your original form of payment.

Our "Countdown to Cruise" is packed with features to help you prepare for your vacation. You can complete your Online Check-In, make reservations in advance using our Cruise Planner, and we've even added a digital countdown to your embarkation date. Begin your Countdown to Cruise by visiting <u>Royal Caribbean Countdown to Cruise</u>

We look forward to welcoming you aboard soon!

Royal Caribbean International